



GENERAL TERMS OF SPEAKING

Thank you for your interest in participating with the 30th International Congress of Actuaries. As a potential participant in our program, you play a vital role in its success. Please read the following carefully, as it contains important terms for speakers.

Request for Presentations

The Casualty Actuarial Society (CAS) asks that you submit your presentation to the ICA 2014 online session submission system.

PLEASE NOTE: ICA 2014 is a paperless conference and attendees will need time in advance of the conference to download presentations. Therefore, we kindly request that you adhere to any deadlines for submitting your presentation. The Speaker's Corner includes your specific link to upload your presentation. This information was sent in a separate email. If you did not receive this information please email David Core, dcore@casact.org immediately to receive these instructions.

Presentation Preparation

Delegates are attending ICA 2014 to receive information and increase their knowledge in actuarial principles, practices, issues and opportunities.

Content

- During the presentation you will not engage in any type of promotional marketing or selling of any product or service, and you will not disparage any of the sponsoring organizations.
- You will notify the CAS in the event that an emergency should prevent you from meeting your obligations as a presenter.
- You grant the International Association of Actuaries (IAA) and the CAS, acting on behalf of the IAA, a royalty-free license to use, reproduce, and distribute your presentation (including all handouts, such as papers that are the basis of the presentation, and PowerPoint presentations) in any way in the future with all appropriate attribution to you. You understand that this license does not change the fact that you retain copyright ownership of your presentation and does not prohibit you from using your presentation in any way or from allowing others to use it.
- You give the CAS the authority to record your presentation (audio, video, and/or simultaneous audio and PowerPoint) delivered as part of the scheduled ICA 2014 program and make it available for purchase or free streaming or downloading through the IAA or ICA 2014 websites. (If you do not want the IAA or the CAS to record your presentation, please opt out by the deadline specified under the recording permission section of the Speakers Corner.)
- To the best of your knowledge, your presentation does not violate any proprietary or personal rights of others (including any copyright, trademark and privacy rights), is factually accurate, and contains nothing defamatory or

otherwise unlawful. You have the full authority to enter into a speaker agreement by clicking the appropriate box on the electronic agreement included in the speaker's corner. You have obtained all necessary permissions or licenses from any individual or organizations whose material is included or used in your presentation.

Travel Expenses

You are responsible for all travel arrangements and expenses that you incur. Except by prior written approval by the chairperson of the ICA 2014 Scientific Committee, you will not receive any royalties, honoraria, reimbursement of expenses, or other compensation from the sponsoring organizations in connection with the program.

Legal Considerations

Under no circumstances shall ICA 2014 be used as a means for competing companies or firms to reach an understanding — expressed or implied — that restricts competition or in any way impairs the ability of participants, companies or firms to exercise independent business judgment regarding matters affecting competition. The following suggestions are offered by the American Academy of Actuaries' General Counsel to alert speakers to certain areas of discussion that should be avoided in order to prevent charges of anti-trust violations while in the United States. These are not all-inclusive.

Discussions along the following lines must be avoided:

- Fees to be charged for particular services;
- Whether a fee should be charged for a particular activity or services (for example, fees for initial consultations or for time commuting to a meeting with a client);
- Dividing up clients among competitors in a particular geographic area, or by area of actuarial expertise; Specific suggestions about limiting the availability of services that the actuary should agree to provide based on whether the client contracts for an additional level or types of service (for example, agreeing to provide a ratemaking product only if the client agrees to contract for other actuarial services);
- Any suggestion that an actuary should refuse to provide a particular actuarial service, or to work for a particular employer or client;
- Any suggestions about the appropriateness of actuaries undertaking work which is generally regarded to be within the providence of another profession (for example, accountants, auditors, or attorneys) or vice versa;
- Any suggestions about what constitutes appropriate advertising by the actuary; and
- Recommendations for, against or endorsements of, specific services or products which can be used by actuaries (for example, computer software). It is also recommended that speakers begin their remarks by stating that the speakers' views are not necessarily identical to the views of the cosponsors of the program or the employers or clients of the speakers.

30th International Congress of Actuaries

REQUEST FOR AUDIOVISUAL EQUIPMENT

Name:

Session Number/Title:

Phone Number/E-mail:

* Please list all equipment, other than the standard items listed below, necessary for your session.

Standard items in each room:

- LCD projector and screen
- standing lectern and microphone
- laptop cables
- Laptop with the presenters' digital handouts already pre-loaded

Requested materials (Be as specific as possible):

Please return this form no later than **October 1, 2013**, to:

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